THINK SMART
Automation Platform (TAP)

Easy, efficient workflow automation for transforming legal operations

TAP is a Cloud-based solution that empowers legal operations teams to quickly automate any mundane business process, so they can focus on doing their work, not wrestling with workflows.

Using simple drag-and-drop tools, TAP users automate repetitive manual workflows, allowing approvals and agreements to be securely completed online, and much more. TAP integrates seamlessly with existing infrastructures, is customizable to your exact needs, reduces errors, ensures compliance, and drives ROI that's immediate – and often upwards of 400%.

> " TAP empowers us to quickly streamline and automate business processes that are complex, repetitive, or time consuming. Adobe Sign reduces the time it takes to get a document signed. Together, the possibilities are endless. "
>
> Yuka Tzavaras, Senior Manager,
> Legal Operations, Electronic Arts.

Platform Features

Workflow Automation
- No coding, no development necessary
- Cloud-based, cross-browser, cross-platform
- Accessible from any device, anytime
- Drag-and-drop to create forms and workflow
- Build simple or complex logic
- Create custom notifications
- Custom form styles
- Integrate any data source

Document Management
- Build dynamic document templates
- Auto-generate documents
- Manage document clauses with content sources
- Document integration with workflow logic
- Online redlining
- Version control
- Centralized document and contract repository

Multiple Integration Points
- Integrates with major software applications
- Configure custom integrations with point-and-click
- Advanced REST API
- Built-in eSign integrations

Security
- Industry leading certifications
- HIPAA
- SOC2
- PCI
- PII
- ISO27001

Platform Benefits

Immediate ROI
Cloud-based TAP provides immediate access to the entire set of tools needed for digital transaction management.

Lower TCO
Reduce total costs through managed services, no infrastructure requirements, risk reduction and predictable pricing.

Scale as you grow
Design and publish workflows for any business process; no coding, IT or developer involvement necessary.

Centralization
Global access to centralized documents, workflow statuses, and analytics.

Reusable Apps
Turn your business processes into reusable apps for use across multiple business functions and departments.

Flexibility & Agility
Respond fast to changing business needs with an agile methodology enabling iterative design and implementation.

Unparalleled Customer Service
Benefit from an assigned account manager and support team who understands your business objectives and how the platform fits into your operations ecosystem.

Better Compliance
Track and monitor every transaction across every workflow, with audit trails that live forever.

Reporting and Analytics
Access reports in a variety of formats, providing visibility and transparency across your whole organization.

A Centralized Automation Platform

Your Environment: Apps, SSO, CRM, ERP

TAP: Workflow, Acrobat Forms, HTML Forms, Tools Plugins, Admin, Business Logic

Electronic Signatures

Legal Operations Workflow Use Cases

NDAs
Instant self-service NDAs configured to meet your business needs.

Contract Automation
Contract lifecycle workflows in a single repository centralizing all aspects of contract automation.

New Matter Intake
Simple end-user forms make the matter intake a breeze. Integrates with e-billing systems.

eDiscovery Requests
Initiate the eDiscovery process with simple forms and controlled document routing.

Approval Processes
Manage any approval process with custom alerts, notifications and collaboration tools.

Content Automation
Build dynamic documents on the fly as part of any automated business process.

Legal Project Management
Create and manage cases with tracking and visibility throughout the entire process.

Outside Counsel Retention
Approvals and collaboration features enable centralized interaction between multiple stakeholders.

Build Your Own
No coding, no programming needed. Automate any business process with a simple drag-and -drop workflow designer.

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